



It is important that you read carefully these guidelines in order to ensure that your poster/oral presentation meets the required standards and effectively communicates your work.

ORAL PRESENTATION GUIDELINES

The date and time of oral presentations will be according to the Conference Scientific Programme which is available at the conference website in due time.

LOADING PRESENTATIONS

Presenting authors should provide their oral presentation (in Powerpoint format only) via a USB stick on site at the allocated session room at least 30 minutes prior to their scheduled oral session or during any coffee/lunch break. ISEKI-staff will assist you. Or you can send it prior to the conference by e-mail to the conference secretariat.

PRESENTATION DURATION

For each Oral Presentations (except for invited lectures) slots of 20 minutes are foreseen (15 minutes presentation and 5 minutes discussion). The importance of keeping the time is crucial especially for parallel sessions. Please run through your presentation beforehand, the chairs of the sessions are advised to stop the presentation after 15 min.

AUDIOVISUAL ASSISTANCE

Each session room will be equipped with a computer (Windows 7 or 8) connected to a projector. ISEKI-staff will be available for any required assistance regarding the provided audiovisual system.