



4th International ISEKI_Food Conference

ISEKI_Food 2016

6 - 8 July 2016, Vienna, Austria

www.isekiconferences.com/vienna2016

It is important that you read carefully these guidelines in order to ensure that your poster/oral presentation meets the required standards and effectively communicates your work.

POSTER in my POCKET

All confirmed poster and oral presenters are welcome to upload a PDF or PPT prior to the conference to the Poster in my Pocket app. This is an extra free service of ELSEVIER to help increase the exposure of your poster to conference attendees and more. Read more at <http://www.isekiconferences.com/vienna2016/index.php/poster-in-my-pocket>

POSTER PRESENTATION GUIDELINES

Printed Posters should not exceed the size of **A0** (841 mm width x 1189 mm height) **portrait layout**, landscape cannot be accepted. The font size should be large enough to read from a distance of 1 m. Each poster will be assigned to a poster wall. The list of numbers and adhesives will be available at the poster desk.

ORAL PRESENTATION GUIDELINES

The date and time of oral presentations will be according to the Conference Scientific Program which is available at the conference website in due time.

LOADING PRESENTATIONS

Presenting authors should provide their oral presentation (in Powerpoint format only) via a USB stick on site at the allocated session room at least 30 minutes prior to their scheduled oral session or during any coffee/lunch break. ISEKI-staff will assist you. Or you can send it prior to the conference by e-mail to the conference secretariat.

PRESENTATION DURATION

For each Oral Presentations (except for invited lectures) slots of 20 minutes are foreseen (15 minutes presentation and 5 minutes discussion). The importance of keeping the time is crucial especially for parallel sessions. Please run through your presentation beforehand, the chairs of the sessions are advised to stop the presentation after 15 min.

AUDIOVISUAL ASSISTANCE

Each session room will be equipped with a computer (Windows 7 or 8) connected to a projector. ISEKI-staff will be available for any required assistance regarding the provided audiovisual system.